

TOWN OF NEWTOWN
NEWTOWN, CONN.



**BOARD OF FIRE
COMMISSIONERS**

NEWTOWN BOARD OF FIRE COMMISSIONERS

*Regular Monthly Meeting
Botsford Fire and Rescue
February 22, 2016*

Commissioners Present: Bolmer, Brunetti, Cragin, Goosman, Manna, Nezvesky and Whelan
Marshals Present: Frampton, Halstead, Murphy and Ober

Chairman Manna called the meeting to order at 7:05 p.m.

CHAIRMAN'S COMMENTS: None

MINUTES:

Motion: Goosman moved the minutes of the regular monthly meeting of January 25, 2016, be accepted as presented.

Seconded: Brunetti

Motion passed unanimously

CORRESPONDENCE:

Date: 2/11/16
From: DAS
To: Steve Ketchum with a copy to Manna
Re: Notice of Intent to Decertify - Steve Ketchum

Date: 2/18/16
From: Chief Bill Halstead
To: Manna
Re: Sandy Hook Reimbursement for Pager Replacement in the amount of \$233.00.

MOTION: Whelan moved to reimburse Sandy Hook in the amount of \$233 for pager replacement.

Seconded: Bolmer

Motion passed unanimously

Date: 1/14/16
From: DAS – Office of Education and Data Management
To: Steve Murphy
Re: Spring 2016 Certification Training – Fire Investigation Module

Date: 1/28/16
From: Manna
To: Tait
Re: Award Firematic Supply Co. bid for Hawleyville Fire Department's Generator Replacement

PUBLIC PARTICIPATION: None

MARSHAL'S REPORTS:

January: Halstead reported there were 79 calls, 479 incidents, 379 hours worked. Fees collected \$75.00.

Halstead:

- ISO Prep
- Liquor Permit – 4 Riverside Road
- Liquor Permit – 14 Alberts Hill Road
- Insurance Info
- SHES – Fire Alarm Panel Location

Frampton:

- Fire drill CAC
- Alarm Soundings – 6 Queen Street
- Fire Alarm Test – 3 Primrose Street
- Excessive combustibles – CAC

Murphy:

- Sprinkler Inspection at 33 Main Street with Frampton

- On Wednesday morning, February 24, 2016, Fire Marshal Halstead will be escorting a representative from Red Truck Fire Apparatus to the fire departments to see if they have an interest in buying old tankers that are available.
- Maureen Will advised Fire Marshal Halstead that in accordance with new laws relating to dispatch centers, fingerprints of personnel wishing to access the center, must be taken at the police department. If paperwork is not completed or finger prints taken, members will be escorted into the center.

COMMITTEE REPORTS:

Combined Chief's Meeting – no report

Budget: Nezvesky stated that we are currently waiting on the Finance Committee to report on their decision regarding the budget.

Truck: Bolmer reported that DOT truck inspections are currently in progress. #559 is next for inspection. Some truck maintenance can be done at a lesser cost at the Highway Department which could save the BOFC expenses. All truck registrations need to be sent to the BOFC's P.O. Box. Please correct any registration addresses as needed.

No reports for:

Policies and Procedures

Radio

Hydrant

NUSAR

Purchasing Agent Report for November - see attached.

- Burton gave the list of repairs suggested by Firematic for the town's Hurst tool equipment. It was recommended that the items be budgeted for the replacement of deteriorating equipment.

MOTION: *Cragin made a motion that the Hurst Tool Hose be budgeted for.*

Seconded: *Goosman*

Motion passed

Yea: *Bolmer, Brunetti, Cragin, Goosman, Manna, and Whelan*

Nay: *Nezvesky*

MOTION: Whelan made a motion to disregard Firematic's recommendation this year to repair #551 and #552 Hurst tool cutters as Chief Ciaccia does not feel there is an issue with them.

Seconded: Bolmer

Motion passes unanimously

- Per Whelan, the Newtown Highway Department will handle the labor for the generator repair at the main station.
- Chiefs to send Burton notice of how many packs they need for flow testing – number to include spares and equipment on the trucks.
- Burton will send to Nezvesky Pay-Per-Call and Paid Driver's reports for the last three quarters to see if there are any adjustments that need to be made for the upcoming budget.

Motion: Nezvesky made a motion to change over to radio communications for the fire alarm at Botsford Firehouse.

Seconded: Whelan

Motion passes unanimously

OLD BUSINESS:

Truck Servicing Update – Bolmer reported that the Truck Committee is investigating of cutting costs on truck servicing. Using different vendors would help reduce the amount.

- Manna suggests not switching over vendors mid-year and start next year.
- Do not accept verbal quotes.
- RFP's should include parameters.
- Travel time for picking up and dropping off equipment should not be open ended and should be capped.
- Contracts should include a 3-year fixed price.

Tanker Truck Committee Report: Burton reported that a small bid clarification was made. Return date for receiving bids is February 29th.

NEW BUSINESS:

Training Requests:

Motion: Nezvesky moved to accept Botsford Fire and Rescue's reimbursement request in the amount of \$450.00 for Surface Ice Rescue Class – 6 member training.

Seconded: Brunetti

Motion passed unanimously

Motion: Whelan moved to accept Sandy Hook Volunteer Fire and Rescue's reimbursement request in the amount of \$6,600 for 6 firefighters to attend FF1 course in Brookfield.

Seconded: Goosman

Motion passed unanimously

Motion: Goosman moved to accept NH&L's reimbursement request in the amount of \$480.00 for EMT Refresher Training and Surface Ice Rescue Technician Training.

Seconded: Nezvesky

Motion passed unanimously

Motion: Brunetti moved to accept Hawleyville Volunteer Fire's reimbursement request in the amount of \$1,400 for 7 members to attend training in Harrisburg, PA for class room and hands on training.

Seconded: Goosman

Motion passed unanimously

There being no further business the meeting adjourned at 8:25 p.m.

Respectfully submitted,

A handwritten signature in black ink that reads "Terry Hennessey". The signature is written in a cursive style with a large, looped initial "T".

Terry Hennessey
Secretary

NEWTOWN BOARD OF FIRE COMMISSIONERS

PURCHASING AGENT REPORT

February 2016

For month of January

- 44 Hours worked
- 91 Emails were received
- 59 Emails were sent
- 23 Purchase Orders were issued
- 110 Phone calls/texts from departments & vendors

Hurst Services in April. Quote is for \$6290. An additional \$7600 in repairs from the previous 2 years are strongly suggested by Firematic

McKenney Mechanical made repairs @ H&L. They recommended an additional \$1390 to replace an expansion tank.

Kinsley provided a quote for Sandy Hook's generator for recommended repairs that have been recurring problems in the amount of \$1790

SCBA service is next month. Does the Board wish to continue testing older style air packs that have been replaced by new packs? There is probably over 100 packs out there that are not front line packs if we include Hook & Ladder's current packs